



**NORTH EAST GAS DISTRIBUTION COMPANY LIMITED**  
(A GOVT. OF ASSAM ENTERPRISE)

**EXPRESSION OF INTEREST (EOI)**

**EOI REF: NEGDCCL/GA11.03/EOI/CCOE/01**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR HIRING  
OF CONSULTANTS TO CARRY OUT LIASION WORK WITH  
STATUTORY AUTHORITIES**

Registered Office

5<sup>th</sup> Floor, Central Mall, G.S. Road, Guwahati 781005

**NOTICE: INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR HIRING OF CONSULTANTS TO CARRY OUT LIAISON WORK WITH STATUTORY AUTHORITIES**

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Date: 19.09.2024

**Background of the Company:**

NORTH EAST GAS DISTRIBUTION COMPANY LIMITED (NEGDCL), a Govt. of Assam Enterprise, having its registered office at 5th Floor, Central Mall, Christian Basti, G.S Road, P.O- Dispur, Guwahati-781005, has been authorized by Petroleum and Natural Gas regulatory Board (PNGRB), to carry out City Gas Distribution business and build related infrastructure at Darrang, Udalguri, Sonitpur, Biswanath, Dhemaji & Lakhimpur districts (GA- 11.03), Dhalai, North Tripura, Unakoti and Khowai (GA- 11.57), South Tripura and Sepahijala (GA- 11.56) under the 11<sup>th</sup> round of CGD bidding.

NEGDCL, a JV company of Assam Gas Company Limited (AGCL) and Oil India Limited (OIL) (CIN No. U35202AS2023SGC024931), has been awarded the work for laying, establishing, building and providing Natural Gas Connectivity in GA 11.03. NEGDCL is committed to build a network of pipelines and other infrastructure to provide Compressed Natural Gas (CNG) for Automobile Segment and Piped Natural Gas (PNG) for domestic, industrial and commercial customers.

NEGDCL invites Expression of Interest from qualified agencies for liaisoning with PESO Guwahati & CCE Nagpur.

**A) The Brief Details of the EOI are as under:**

|     |  |  |
|-----|--|--|
| (A) | Name of work/brief scope of work/job       | Hiring of agency to carry out PESO liaison work for CNG Mother station and Steel Pipeline for Natural Gas in the state of Assam & Tripura. |
| (B) | Tentative SoW                              | Details Shall be shared with successful agencies.  |
| (C) | EOI No. & Date                             | NEGDCL/GA11.03/EOI/CCOE/01 date 19.9.2024  |
| (D) | -deleted-                                  |  |
| (E) | Type of EOI                                | Manual   |
| (F) | Completion/Contract period                 | 24 Months, i.e. conditions of empanelment shall be valid for a period of 2 years from the date of EOI                                      |
| (G) | EOI Fee/Security/EMD                       | NIL  |
| (H) | Availability of EOI document on website(s) | In the website of NEGDCL – <a href="https://www.negdcl.co.in/">https://www.negdcl.co.in/</a>   |
| (I) | Last Date of submission                    | 03.10.2024   |
| (J) | Contact Details                            | Phone No.: (+91) 7002045637<br>(During office Hours 9:30 to 5:30)<br>Email: head_contracts@negdcl.co.in                                    |
| (K) | Dealing NEGDCL's office address            | 5th Floor, Central Mall, Christian Basti, G.S Road, P.O. - Dispur, Guwahati-781005   |

Note: In case of the days specified above happens to be a holiday in NEGDCL, the next working day shall be implied.

**B) The Scope of Works/Responsibilities of Agency (Not limited to the followings):**

1. Liaison with PESO (CCE, Nagpur & Dy. CCE Guwahati) to obtain initial & final grant of steel pipeline & CNG Mother station, CNG COCO Station etc.
2. Provide advisory guidance to NEGDCL for preparation and compilation of various technical documents and drawings required as per PESO prescribed format for application.
3. Online account opening and filing of application to PESO for initial approval and final approval of the pipeline for transportation of gas & Mother Station for LCV Filling.
4. Co-ordination with PESO and NEGDCL for any discrepancy.
5. Tracking of corrections/queries/responses from PESO/NEGDCL. Vendor will be responsible for timely and effective resolution of such points.
6. Visits to the PESO office on NEGDCL's behalf as and when required.
7. Arranging visits of PESO officials to NEGDCL's site as and when required.
8. Handling/ answering/ resolving queries from PESO on behalf of NEGDCL.
9. Preparation and compilation of documents into appropriate format, carry out any changes if advised by PESO in the documents and re-submit the same for onward approval.
10. Tutorial for familiarization before visit of PESO team for inspection.
11. Preparation for inspection handling and support during PESO inspection.
12. All necessary advisory support to NEGDCL until the final PESO approval is obtained.
13. It is the responsibility of the consultant to collect all the data required for PESO's approval from NEGDCL and NEGDCL appointed EPMC consultant. NEGDCL will provide the necessary assistance in completion of the above tasks.

**C) Responsibilities of NEGDCL:**

1. NEGDCL shall made available complete set of layouts drawings to vendor as per norms/requirement. However, AutoCAD drawings will be supplied in soft copies to enable Consultant to take prints in requisite scale as per requirements.
2. Surveys and Hazard & Risk Analysis Studies and any other studies required as per respective acts will be done by NEGDCL and Reports/documents will be handed over to Consultant.
3. Signatures/stamping by Authorized person of NEGDCL for submissions.
4. Specific Meetings required with applicable statutory authorities.
5. Payment of statutory fees/application fees etc. on submission of receipt(s).

**D) Technical Criteria/Special Conditions:**

Consultant shall have the credentials of securing initial & final PESO approval for PSU/Govt. Organization/JV of PSUs/ Listed private entities for minimum one section of steel pipeline of a CGD network of dia. 6' and more and for one CNG mother station in the last seven years from the date of publishing this EOI.

The Consultant shall be familiar with the provisions of applicable laws, Acts and Rules applicable to the above approvals.

**E) Financial Bid-evaluation Criteria**

Not Applicable.

**F) Supporting Documents and Special Conditions:**

- Applicant has to submit documents in support of the technical criteria/special condition.
- The firm should have his firm registered for GST, PF, ESIC, etc. with appropriate authorities.
- Applicant has to provide PAN, GST certificate and trade license (if any) with the bid document.

**G) Bid Evaluation Methodology/Payment Methodology:**

The bid evaluation methodology/payment break-up will be furnished by NEGDCL in the tender for selection of Consultant for specific jobs. The selection of Consultants shall be based on the Eligible Consultants arrived at through this EOI.

**H) Confidentiality:**

The Consultant shall maintain complete confidentiality on the activities taken up by him and should refrain from making any statements to the media or press.

**I) Disclaimer of Liability:**

NEGDCL shall not be liable to any acts of omissions/commissions/assurances/commitments given by the consultant.

**J) Submission of the EOI & Additional Notes:**

- Applicant to submit the requisite documents to meet the eligibility criteria, other supporting documents etc. at following address: **Dy. General Manager (Admin & Contracts), North East Gas Distribution Company Limited, 5<sup>th</sup> Floor, Central Mall, Christian Basti, G.S. Road, Guwahati- 781005.**
- Applicant will write the EOI number & subject of the EOI on the top of properly sealed envelope containing relevant & other supporting documents.
- The last date of submission of bid is 03.10.2024
- Any further revision, clarification, addendum, corrigendum, time extension, results etc. to the above will be hosted at the website only, which is to be referred by the applicant.
- North East Gas Distribution Company Limited reserves the right to reject any or all offers without assigning any reason.